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Call to Order: 5:29pm

In Attendance: Michelle Lewis, Kristen Kusmierski, Nicole Cieri, Stewart Siskin, Stephanie Seyse, Aubrey Gawron, Melissa Zalenski, Tim Hutcherson, Bryan Fitzgerald, Emma Gorman, Joe Palumbo, Matt Calamia, Abby Fornes, Christian Bernhardi, Janelle Johnson, Merin Panthapattu

1. Approval of Previous Meeting Minutes: *deferred to next meeting, quorum not met*
2. President’s Report (Lewis):
	1. Nominations for office
		1. will reach out to Bill to see if he will lead, as immediate past president is unavailable
		2. open nominations at March CE, close at April CE
	2. WNYSHP awards
		1. done in conjunction with office nominations
	3. Virtual HOD March 14
		1. 330pm-530pm, includes those who attended last year’s HOD at annual assembly
		2. need replacements if those persons are unavailable
	4. HOD representation at annual assembly (5 slots)
		1. Michelle (president), Brian (pres-elect), Aubrey (delegate), Melissa (delegate), Josh (past-president)
		2. need to find replacement for Josh, will ask Bill since he gave up his slot last year, if he declines then need to find a replacement, likely someone who is already planning on attending the annual assembly
	5. ASHP visiting leaders program
		1. meeting held to discuss logistics of visit, May 14 arrival in evening, program full day March 15 and half day March 16
		2. Michelle will send requested topics of discussion to Ray Maddox
		3. Michelle will reach out to other residency programs to gauge interest in joining/hosting parts of the program
		4. BOD meeting will be canceled March 14, some BOD members will attend dinner with Ray Maddox, more details to follow
		5. May 15 Ray Maddox will have dinner with some of the residents
3. Immediate Past President Report (Sawyer): no report
4. President Elect Report (Kersten):
	1. constitution and bylaws – question regarding general meeting quorum, most chapters have 20%, ours says 25%
		1. will send out email vote to BOD to decide on changing to 20%
5. Secretary’s Report (Wojciechowski): nothing to report
6. Treasurer’s Report (Kusmierski):
	1. January CE: $2490 (revenue)-2601.13 (expenses) = ($111.13)
		1. revenue: event fees $1740, sponsorship $750
		2. expenses: Sean Patricks $2344.88, Speaker Honorariums (Visa gift cards) $219.80, Square transaction fees $11.45, Door prize (target gift card) $25.00
7. Director of Pharmacy Practice Report (Cieri):
	1. March 11 Saturday CE at DYC 4.5 hours PGY1 Residents
		1. applied for accreditation, awaiting response from Council
		2. 1 display confirmed
		3. no door prize
	2. April 18 Cystic Fibrosis, Ilio DiPaolo’s
		1. awaiting response regarding displays
		2. will advertise door prize to get attendance at business meeting prior to CE
	3. June Installation Meeting
		1. med safety, need ideas for topics/presenters
		2. location TBA per Brian’s preference, possibly Remington Tavern
8. Director of Public Policy Report (Fiebelkorn):
	1. The Comprehensive Addiction and Recovery Act of 2016 (Federal) which would:
		1. Increase patients access to Naloxone from pharmacies and have pharmacists trained in training patients (already in NYS)
		2. Require law enforcement to carry naloxone (most do already)
		3. NP’s and PA’s could prescribe buprenorphine for addiction (NYS is working on it)
		4. Incentivizing states to address the prescription opioid abuse (NYS is working on it)
		5. Partial fills of CII’s so patients can try the med first before getting more.  Presented to the BNE and they are looking at it.  Presently we cannot do this in NYS.
9. Director of Communication Reports (Puleo):
	1. Newsletter submission
		1. one item received from student thus far
		2. requesting additional items
10. NYSCHP Board Liaisons Report (Seyse):
	1. New website is live, along with new logo
		1. emails sent out with instructions to reset login information
	2. Ambassador program status
		1. plan was to get emails of new members, haven’t yet received any as of yet
	3. Virtual HOD March 14
		1. members who attended last year’s HOD, or replacements if unavailable
		2. voting on documents that will be sunsetted, dues reimbursement approval
11. UB Liaison Report (Slazak):
	1. SSHP/LKS made Valentine’s Day cards for Womens and Childrens Hospital
	2. “Reach Your Pinnacle, Let’s Get Clinical” speaker series started
	3. bake sale, Moe’s sale
	4. UB vs DYC Jeopardy Night – Thursday, April 13
		1. advertise in next newsletter?
		2. mixer with pharmacists/students prior to Jeopardy, appetizers and cash bar
	5. Albany Legislative Day April 25
		1. sponsor $750?
			1. will put out to BOD via email vote
12. D’Youville Liaison Report (Hutcherson):
	1. Speaker series – Feb 9 Dr. Brian presented on ambulatory pharmacy
	2. Service learning – Lake Erie Italian Club to discuss vaccines at bingo night
	3. UB vs DYC Jeopardy Night (as discussed above)
	4. Albany Legislative Day (as discussed above)
13. Webmaster Report (Siskin):
	1. Save the date sent out for March and April meetings
14. Open Forum

Adjourn : 6:06pm

\*\*\*Update: Email vote Feb 21-22\*\*\*

1. Change of Constitution and Bylaws quorum level for general meetings (i.e. CE meetings) to 20% from the current 25%. Most other chapters have 20% as their level, so the plan would be to change ours to 20% to be consistent with the norm.

 Yes votes: 8 No votes: 0 Abstentions: 0 Result: Motion Passed

2. Approve WNYSHP to sponsor 2 dinners (~6 people each) associated with the ASHP Visiting Leaders Program. March 14 Ray Maddox with WNYSHP BOD members, May 15 Ray Maddox with residents. Locations to be determined, but the plan is for moderately priced restaurants.

 Yes votes: 7 No votes: 0 Abstentions: 1 Result: Motion Passed

3. Sponsoring a joint UB/DYC SSHP bus for Albany Legislative Day. WNYSHP to sponsor $750 towards the bus.

 Yes votes: 7 No votes: 0 Abstentions: 1 Result: Motion Passed

| Date | Time | Location |
| --- | --- | --- |
| ~~8/9/16~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~9/13/16~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~10/11/16~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~11/8/16~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~12/13/16~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~1/10/17~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~2/14/17~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~3/14/17~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| 4/11/17 | 530pm | D’Youville Drug Info Center, DAC 320 |
| 5/9/17 | 530pm | UB South Kapoor Hall RM 228 |
| 6/13/17 | 530pm | D’Youville Drug Info Center, DAC 320 |